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# GAZETTE

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Fifth Amendment to the Statutes of the Student Body of the University of LüneburgRe-announcement of the statutes of the student body of the University of Lüneburg

# Please note that the German version of the statues is recognized as legally valid.

# Fifth Amendment to the Statutes of the Student Body of the University of Lüneburg

Based on § 20 para. 2 sentence 1 of the Lower Saxony Higher Education Act (NHG) in the version of 26 February 2007 (Nds. GVBI. p. 69), last amended by Art. 4 of the Act of 16 March 2021 (Nds. GVBI. p. 133), the 15th Student\*innenparlament of the student body of the University of Lüneburg has adopted on 12.01.2022 the following fifth amendment of the statutes of the student body of the University of Lüneburg of 08 May 2019 (Leuphana Gazette No. 31/19 of 12 June 2019), last amended on 14 July 2021 (Leuphana Gazette No. 117/21 of 21 July 2021).

#### **SECTION I**

(1) Section 10a is replaced by the following:

## § Section 10a - Anti-discrimination officer

- (1) The Student Parliament elects an anti-discrimination representative. The term of office is one year. Anyone who is enrolled as a student at the University of Lüneburg can be elected. Re-election is possible once.
- (2) Persons affected by discrimination in particular are called upon to vote for the anti-discrimination commissioner. The election of the anti-discrimination commissioner is to be announced at least two weeks before the respective election, stating the term of office.
- (3) A person can be elected as an anti-discrimination representative who has not been elected as a member, deputy or successor for a body of the student body or who is not an employee of the student body.
- (4) The election for the position of anti-discrimination officer usually takes place in the first month of the winter semester by secret ballot with an absolute majority. If the position becomes vacant during the current term of office, the position will be advertised again. The term of office is then limited to the first month of the following winter semester.
- (5) The anti-discrimination officer is entitled to an expense allowance commensurate with the amount of work involved. The student parliament decides by absolute majority on the amount of the expense allowance. In addition, the student parliament provides the anti-discrimination officer with adequate financial resources for his or her own administration within the framework of the business plan.
- (6) The anti-discrimination officer has in particular the following tasks / duties:
  - 1. They advise and support students who experience discrimination, especially within the student body.
  - 2. They can be the contact person for experiences of discrimination within courses or meetings of university committees.
  - 3. They cooperates with the organs of the student body.
  - 4. They organises, among other things, events, workshops and training courses, in particular on

Sensitization.

- 5. They drafts measures and guidelines for the protection against discrimination and develops these further on a regular basis.
- 6. They regularly informs himself/herself about measures to protect against discrimination at other universities.
- 7. If necessary, They will get in contact with actors of the University of Lüneburg within the scope of his/her field of responsibility.
- 8. They are responsible for the public relations of their position.
- 9. They reports once a semester to the Student Parliament about his/her work.

  In fulfilling these tasks, the anti-discrimination officer shall ensure the anonymity of all persons concerned within the framework of the applicable laws and shall guarantee barrier-free including multilingual, at least English-language contact.
- (7) The anti-discrimination commissioner has the following rights in particular:
  - 1. They are active in an advisory capacity in all bodies of the student body.
  - 2. They may make unsolicited recommendations to all bodies of the student body and elected persons.
  - 3. They are to be invited to AStA and StuPa meetings as a member.
  - 4. At their own request, They shall be invited to attend meetings of other bodies of the student body as if They were a member.
  - 5. They may participate in confidential meetings of the student body organs at any time.
  - 6. They have the right to speak and to propose motions in all bodies of the student body.
  - 7. They may object to resolutions of student bodies that are discriminatory in nature.
  - 8. They are not bound by the instructions of any person.
- (8) All organs of the student body are obliged to provide the anti-discrimination officer with appropriate access to their respective minutes.
- (9) If the anti-discrimination officer considers a decision of a body of the student body (including subdivisions or associations of bodies) to be discriminatory, They must lodge a reasoned objection with the Student Parliament immediately after the decision has been announced. The body concerned must be informed by the anti-discrimination officer. In the first instance, the respective body must discuss the objection and decide on it with an absolute majority. If the objection is not upheld, the Student Parliament decides on the objection after deliberation with an absolute majority.
- (10) The anti-discrimination officer leaves office prematurely
  - 1. by resignation,
  - 2. by de-registering
  - 3. through the loss of eligibility pursuant to para. 3 or
  - 4. by death.

## 2.a new § 11 is inserted:

## § 11 - Representative for Quality Management of Studies and Teaching

- (1) The student parliament elects a representative for quality management of studies and teaching. The term of office is one year. Anyone who is a registered student at the University of Lüneburg can be elected.
- (2) The election of the representative for quality management of studies and teaching is to be announced at the latest two weeks before the respective election, stating the term of office.
- (3) The election for the position of the representative for quality management of studies and teaching usually takes place in the first month of the winter semester by secret ballot with absolute majority. If the position becomes vacant during the current term of office, the position will be advertised again. The term of office is then limited to the first month of the following winter semester.
- (4) The representative for quality management of studies and teaching is entitled to an expense allowance commensurate with the amount of work involved. The student parliament decides by absolute majority on the amount of the expense allowance. In addition, the student parliament provides the representative for quality management of studies and teaching with adequate financial resources within the framework of the business plan for their own administration within the framework of the fulfilment of tasks.
- (5) The representative for quality management of studies and teaching has in particular the following tasks / duties:
  - 1. It advises and supports students and student bodies with problems and questions relating to the quality of studies and teaching.
  - 2. They cooperate with the organs of the student body.
  - 3. They design measures, surveys and guidelines to improve the quality of studies and teaching and develop these further on a regular basis.
  - 4. They regularly inform themself about measures to improve the quality of studies and teaching at other universities.
  - 5. If necessary, They will contact actors of the University of Lüneburg especially TeamQ within the scope of their duties.
  - 6. They are responsible for the public relations of their position.
  - 7. They are responsible for knowledge management and ensuring a sustainable quality structure of their position.
  - 8. They report once a semester to the Student Parliament about their work.
- (6) The representative for quality management of studies and teaching leaves office prematurely.
  - 1. by resignation,
  - 2. by deselection on the basis of a resolution of the student parliament with an absolute majority,
  - 3. through exmatriculation or
  - 4. by death.

- 3. The numbering of the following paragraphs changes accordingly.
- 4. The existing § 49a shall be deleted.

# **SECTION II**

This amendment shall enter into force on the day following its announcement in the official gazette of Leuphana University Lüneburg.

# Re-announcement of the statutes of the student body of the University of Lüneburg

Pursuant to § 46 para. 2 of the Statutes of the Student Body of the University of Lüneburg of 08 May 2019 (Leuphana Gazette No. 31/19 of 12 June 2019), the Presidential Board of the Leuphana University of Lüneburg hereby announces the wording of the Statutes of the Student Body of the University of Lüneburg of 08 May 2019 in the version now in force, taking into consideration

- of the first amendment of 29 July 2020 (Leuphana Gazette No. 125/20 of 18 September 2020),
- of the second amendment dated 23 September 2020 (Leuphana Gazette No. 142/20 of 30 September 2020),
- of the third amendment dated 24 February 2021 (Leuphana Gazette No. 32/21 of 17 March 2021),
- the fourth amendment of 14 July 2021 (Leuphana Gazette No. 117/21 of 21 July 2021)
- of the fifth amendment dated 12.01.2022 (Leuphana Gazette No. 10/22 of 01 February 2022):

#### OFFICIAL ABBREVIATIONS

AStA General Student Committee BDSG

Federal Data Protection Act

DSGVO Basic Data Protection

Regulation FGV Section

representation(s)

FGV Council Council of the Section

Representatives NDSG Lower Saxony Data

Protection Act NHG Lower Saxony Higher

Education Act HRG Higher Education

Framework Act

StuPa Student\*innenparlament

#### **PREAMBLE**

The student body of the University of Lüneburg represents the students according to § 20 Abs. 1 NHG and § 41 HRG in all university-political, social and cultural concerns of the students in the university as well as the society. In this sense, it also works for the political education of the students. The student body is committed to the mission statement of the university in the sense of a sustainable and humanistic development of society. University and science have a central responsibility for a peaceful, social, ecological and democratic development. The student body strives for the unity of education, teaching and research and thus for a free study that enables students to become mature. In this sense, it advocates the democratisation of universities as well as their financing, genuine university autonomy and the dismantling of educational restrictions. The student body works for the emancipation of all, against discrimination of any kind and is aware of its responsibility as a fundamental part of the university.

# SECTION I - The Student Body

## § 1 - General

- (1) The student body of Leuphana University Lüneburg consists of all students enrolled at the university.
- (2) The student body is a legal entity of the Leuphana University of Lüneburg. It regulates its own affairs on its own responsibility.
- (3) The student body is committed to the joint representation of student interests together with other student bodies on a local, national and international level. To this end, the student body of the University of Lüneburg can join forces with other student bodies in organisations.
- (4) It has its own assets. It is liable for the liabilities of the student body only with these assets. Reference is made to the provisions of § 20 NHG and the financial regulations of the student body.
- (5) The bodies according to §§ 5 para. 2 and 23 para. 3 may associate further persons within and outside the student body. The rights and duties of the associated members are regulated by the respective rules of procedure.

#### § 2 - Tasks

The tasks result from § 20 NHG. The student body has the following main tasks:

- 1. the representation of the students' professional interests,
- 2. the perception of social concerns, including the care and counselling of students as well as the financial support of students in special need,
- 3. the representation of the interests of students who are temporarily or permanently limited in their mental, physical or emotional possibilities,
- 4. the promotion and representation of the students' interests in higher education policy,
- 5. the promotion of the intellectual, cultural and sporting interests of the students,
- 6. the promotion of political and ecological education of students,
- 7. the promotion of a sense of civic responsibility and a willingness to engage in active tole-rance,
- 8. the promotion and protection of the interests of foreign students and the maintenance of relations between German and foreign students,
- 9. the representation of the interests of students who are minorities,
- 10. cooperation with other student bodies,
- 11. the support of student initiatives at the University of Lüneburg, as long as they do not contravene student interests, democratic principles or these statutes,
- 12. the support of refugees in the study and guest student programmes.

## § 3 - Right and duties of the students

- (1) Every member of the student body has the right to vote and stand for election to the bodies of the student body in accordance with the valid election regulations.
- (2) Every member of the student body has the right to address the organs of the student body and to express his or her opinion freely in speech, writing and pictures.
- (3) Every member of the student body has the right to submit motions to the bodies of the student body for resolution, as well as the right to speak at the meetings of these bodies. Further details are regulated by the rules of procedure of the body to which a motion is submitted.
- (4) Every member of the student body is obliged to make a financial contribution to the student body. Further details are regulated by the contribution regulations.
- (5) Every member of the student body has the right to information about all processes within the student body, as long as they are not confidential according to § 8 paragraph 2.
- (6) Every member of the student body has the right of appeal according to § 4.

# § 4 - Right of appeal

- (1) Every member of the student body has the right to lodge a complaint against illegal or improper actions of the Student Parliament, the General Student Committee, the respective departmental representation and departmental council or the council of departmental representations.
- (2) The complaint shall be lodged with the institution against which it is directed. A decision on the complaint will be made at the next meeting of the relevant body. If the General Student Committee, the respective departmental group representation as well as the departmental council or the council of the departmental group representation do not help a complaint directed against them, the Student Parliament decides on the complaint.

# § 5 - Formation of will and representation of the student body / Organs

- (1) The student body forms its will through the organs, the general assembly and the ballot.
- (2) The organs of the student body are:
  - 1. the student parliament,
  - 2. the General Student Committee,
  - 3. the section representatives and
  - 4. the Council of Section Representatives
- (3) The bodies referred to in par. 2 items 1, 2 and 4 shall adopt their own rules of procedure. The bodies referred to in paragraph 2, point 3 may adopt their own rules of procedure.

#### § 6 - Public

- (1) The meetings of the organs are generally open to the public, unless it concerns matters according to § 8 para. 2. Unless otherwise stipulated in the respective rules of procedure, the university public is limited to the members of the student body.
- (2) The university public may be excluded upon request.

- (3) A body may allow persons outside the university public to attend meetings. It may grant them the right to speak and/or make motions.
- (4) Individuals may be permitted to attend non-public meetings upon justified request, provided that this is compatible with the confidentiality of the subject matter of the meeting, in particular with the protection of personal rights.
- (5) Further details are set out in the respective rules of procedure.

## § 7 - Elections, term of office

- (1) The right to vote for the bodies according to § 5 para. 2 items 1 and 3 is defined in § 20 para. 2 sentence 2 NHG. More detailed provisions are to be regulated in the election regulations of the student body of the University of Lüneburg in accordance with § 20 Para. 2 Sentence 3 NHG. The elections to the bodies according to § 5 para. 2 clauses 1 to 3 take place in the summer semester. The term of office is one year.
- (2) In deviation from Paragraph 1, Sentence 4, the Student Parliament can extend the current term of office of the bodies according to § 5 Paragraph 2, Points 1 and 3 by half a year with a majority of two thirds of its members. The decision must be justified and made public at the university. The decided extension has the immediate effect of shortening the following term of office by half a year.
- (3) The elected members belong to the student bodies on an interim basis until they are constituted after a new election.

## § 8 - General rules for members of the organs

- (1) The members of the bodies or other committees of the student body must contribute through their work to ensuring that the body or committee can fulfil its tasks effectively. They are not bound by instructions when exercising their voting rights. They do not take part in the deliberations and decisions if these could bring them or close relatives a particular personal advantage or disadvantage. Further details are regulated by the respective rules of procedure.
- (2) Members of student body committees are obliged to treat matters confidentially insofar as they are not intended for the public by their nature. This applies in particular if it is necessary to protect personal rights. Confidential matters are in particular those which have been dealt with in a non-public meeting. This also applies if members of the committee have left their office or if their duties have been terminated.

## § 9 - Sustainability

- (1) The student body is committed to taking the idea of sustainability into account in its actions. All bodies and committees shall provide general and discipline-related education for sustainable development for their members and the represented students.
- (2) More detailed provisions are set out in Section VIII Student Body Finances.

## § 10 - Equality and anti-discrimination

- (1) The promotion of equality and anti-discrimination is a fundamental principle of the student body. The student body regards the increased participation of students from historically or socially disadvantaged groups as a necessary, if not sufficient, means of equal participation in society. In particular, equality of outcome in the involvement of students in committee work according to the categories of gender, disability and impairment, ethnicity and nationality, age and social status, among others, is an important goal for the student body. The student body is aware that discrimination is a multidimensional phenomenon, which is to be countered by means of legal regulations, the right to order in meetings and other measures.
- (2) The organs are obliged to respect the equality of all genders or persons who do not want to or cannot assign themselves to a gender. In the meetings, the chairperson must reprimand discriminatory misconduct of meeting participants by calling them to order. The further consequences in connection with the general right of order are regulated by the respective rules of procedure.
- (3) In the writing of the gender equality in german are
  - 1. Spellings with asterisk (e.g Student\*innen)
  - 2. Spellings with colon (e.g Student:innen) or
  - use gender-neutral equivalents (e.g. Studierende).
- (4) All bodies of the student body shall provide general and discipline-specific education on gender and diversity for their members and the students they represent.
- (5) Should events or other activities of student body organs contradict the principles of this paragraph, these cannot be borne from the financial resources of the student body.

## § Section 10a - Anti-discrimination officer

- (1) The Student Parliament elects an anti-discrimination representative. The term of office is one year. Anyone who is a registered student at the University of Lüneburg can be elected. Re-election is possible once.
- (2) Persons affected by discrimination in particular are called upon to vote for the anti-discrimination commissioner. The election of the anti-discrimination commissioner is to be announced at least two weeks before the respective election, stating the term of office.
- (3) A person can be elected as an anti-discrimination representative who has not been elected as a member, deputy or successor for a body of the student body or who is not an employee of the student body.
- (4) The election for the position of anti-discrimination officer usually takes place in the first month of the winter semester by secret ballot with an absolute majority. If the position becomes vacant during the current term of office, the position will be advertised again. The term of office is then limited to the first month of the following winter semester.
- (5) The Anti-Discrimination Officer is an appropriate salary for the workload adequate

allowance for expenses. The Student Parliament decides on the amount of the expense allowance with an absolute majority. In addition, the student parliament provides the anti-discrimination officer with adequate financial resources for her own administration within the framework of the business plan.

- (6) The anti-discrimination officer has in particular the following tasks / duties:
  - 1. They advise and support students who experience discrimination, especially within the student body.
  - 2. They can be the contact person for experiences of discrimination within courses or meetings of university committees.
  - 3. They cooperate with the organs of the student body.
  - 4. Among other things, They organise events, workshops and training courses, in particular to raise awareness.
  - 5. They draft measures and guidelines for the protection against discrimination and develops these further on a regular basis.
  - 6. They regularly informs themself about measures to protect against discrimination at other universities.
  - 7. If necessary, They gets in contact with actors of the University of Lüneburg within the scope of his/her area of responsibility.
  - 8. They is responsible for the public relations of his/her position.
  - 9. They report once a semester to the Student Parliament about their work.

In fulfilling these tasks, the anti-discrimination officer shall ensure the anonymity of all persons concerned within the framework of the applicable laws and shall guarantee barrier-free - including multilingual, at least English-language - contact.

- (7) The anti-discrimination commissioner has the following rights in particular:
  - a. They are active in an advisory capacity in all bodies of the student body.
  - b. They may make unsolicited recommendations to all bodies of the student body and elected persons.
  - c. They are to be invited to AStA and StuPa meetings as a member.
  - d. At their own request, They shall be invited to attend meetings of other bodies of the student body as if They were a member.
  - e. They may attend confidential meetings of the student body organs at any time.
  - f. They have the right to speak and to propose motions in all bodies of the student body.
  - g. They may object to resolutions of student bodies that are discriminatory in nature.
  - h. They are not bound by the instructions of any person.
- (8) All organs of the student body are obliged to provide the anti-discrimination officer with appropriate access to their respective minutes.
- (9) If the anti-discrimination commissioner considers a resolution of a body of the student body

(including the subdivisions or associations of bodies) is discriminatory, They must lodge a reasoned objection with the Student Parliament immediately after the decision has been announced. The body concerned must be informed by the anti-discrimination officer. In the first instance, the respective body must discuss the objection and decide on it with an absolute majority. If the objection is not upheld, the Student Parliament decides on the objection after deliberation with an absolute majority.

- (10) The anti-discrimination officer leaves office prematurely
  - a. by resignation,
  - b. by de-registering
  - c. by loss of eligibility pursuant to para. 3 or by death.

## § 11 - Representative for Quality Management of Studies and Teaching

- (1) The student parliament elects a representative for quality management of studies and teaching. The term of office is one year. Anyone who is a registered student at the University of Lüneburg can be elected.
- (2) The election of the representative for quality management of studies and teaching is to be announced at the latest two weeks before the respective election, stating the term of office.
- (3) The election for the position of the representative for quality management of studies and teaching usually takes place in the first month of the winter semester by secret ballot with absolute majority. If the position becomes vacant during the current term of office, the position will be advertised again. The term of office is then limited to the first month of the following winter semester.
- (4) The representative for quality management of studies and teaching is entitled to an expense allowance commensurate with the amount of work involved. The student parliament decides by absolute majority on the amount of the expense allowance. In addition, the student parliament provides the representative for quality management of studies and teaching with adequate financial resources within the framework of the business plan for their own administration within the framework of the fulfilment of tasks.
- (5) The representative for quality management of studies and teaching has in particular the following tasks / duties:
  - 1. They advise and support students and student bodies with problems and questions relating to the quality of studies and teaching.
  - 2. They cooperate with the organs of the student body.
  - 3. They design measures, surveys and guidelines to improve the quality of studies and teaching and develops these further on a regular basis.
  - 4. They regularly informs himself/herself about measures to improve the quality of studies and teaching at other universities.
  - 5. If necessary, They will cooperate with actors of the University of Lüneburg within his/her field of responsibility.
    - especially the TeamQ in contact.
  - 6. They are responsible for the public relations of their position.
  - 7. They are responsible for knowledge management and ensuring a sustainable quality structure.

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in his or her place.

- 8. They report once a semester to the Student Parliament about his/her work.
- (6) The representative for quality management of studies and teaching leaves office prematurely.
  - 1. by resignation,
  - 2. by deselection on the basis of a resolution of the student parliament with an absolute majority,
  - 3. through exmatriculation or
  - 4. by death.

#### **SECTION II - The Student Parliament**

## § 12 - Composition and Election of the Student Parliament

- (1) The student parliament consists of seventeen members.
- (2) The election of the student parliament is regulated by the election regulations of the student body of the University of Lüneburg according to § 20 para. 2 sentence 2 NHG.
- (3) The resignation of a member and a deputy member must be declared in text form (e.g. by e-mail) to the Chair of the Student Parliament.

#### § 13 - Tasks of the Student Parliament

- (1) The Student Parliament is the highest decision-making body of the student body. It decides on all important matters of the student body that are not already reserved for other bodies according to these statutes.
- (2) The student parliament has the right to make decisions in particular with regard to:
  - 1. the election and deselection of the General Student Committee
  - 2. the establishment of the units of the General Student Committee,
  - 3. the discharge and control of the General Student Committee,
  - 4. of the budget and business plan,
  - 5. the financial, hardship and contribution regulations,
  - 6. of the election regulations (exception: § 33 para. 3),
  - 7. of all supplementary regulations to these statutes, in particular the rules of procedure of the Student Parliament,
  - 8. of the guidelines of the student body,
  - 9. the amendments to the Articles of Association pursuant to § 46 and
  - 10. the adoption of resolutions on the membership of the student body in organisations and associations.
- (3) The Student Parliament determines the focal points of its work for its term of office. The General Student Committee is to be involved in the development of the focal points of the work.

# § 13a - Election of persons to bodies, institutions or associations outside the student body

- (1) The student parliament is responsible for electing
  - 1. the representative of the student body in the Foundation Board of Leuphana University Lüneburg,
  - 2. of the advisory member in the traffic committee of the Hanseatic City of Lüneburg,
  - 3. of the member and his/her deputy in the administrative board of the Studentenwerk Ost-Niedersachsens and
  - 4. student representatives to other bodies, institutions or associations outside the student body, unless this is reserved for another body of the student body by statute or regulation.
- (2) The General Student Committee is responsible for electing
  - 1. the representatives of the student body in the LandesAStenKonferenz Niedersachsen or in similar statewide associations of the General Student Committees,
  - 2. the representatives of the student body in the general meeting of the Free Association of Student Bodies, and
  - 3. the representative of the General Student Committee in the Regional Council of the Studentenwerk Ost-Niedersachsen.
- (3) The positions to be elected shall be announced at least two weeks before their election, stating the term of office.
- (4) If an election in accordance with Paragraph 1 does not take place for an important reason or if an election that has been held does not lead to a result, these positions shall remain vacant.
- (5) The General Student Committee shall inform the Student Parliament immediately of its election in accordance with Paragraph 2. If an election in accordance with Paragraph 2 does not take place for an important reason or if an election does not lead to a result, the spokespersons and speakers of the General Student Committee are authorised to represent. The AStA spokespersons or, if they are prevented from doing so, the Finance Officer and the Personnel Officer are responsible for organising the representation.

## § 14 - Chairmanship of the Student Parliament

- (1) The Student Parliament elects two to three members of the student body to chair it for the duration of its term of office.
- (2) The chair consists of two to three persons, one of whom must be of non-male gender. With a majority of two thirds of the members present, but at least with a majority of the members of the Student Parliament, the regulation according to sentence 1 second sub-sentence can be cancelled.
- (3) The members of the chair shall be entitled to an expense allowance commensurate with the amount of work involved. The student parliament decides on the amount of the allowance with an absolute majority.
- (4) The rules of procedure of the student parliament determine the election procedure.
- (5) The chair of the Student Parliament maintains regular contact with the other bodies and committees, among others.

of the student body, especially with the speaker collective of the general student committee, the chair of the council of the subject group representations, the presidium of Leuphana University Lüneburg and the academic self-administration. The chair represents the decided positions of the student parliament. The chair organises the meetings of the student parliament and invites to them.

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(6) Further details are set out in the Rules of Procedure.

#### § 15 - Committees

- (1) The Student Parliament forms the following standing committees
  - 1. Finance Committee,
  - 2. Central Committee,
  - 3. Public Relations Committee and
  - 4. Election Committee.
- (2) The composition and responsibility of the finance committee is regulated by § 14a and of the election committee by the election regulations in accordance with § 20 para. 2 sentence 3 NHG. Further committees can be formed in addition; the establishment of working groups according to § 15 shall be preferred. The committees are staffed with members of the student body.
- (3) The members of the student body can declare their membership in a committee to the chair of the Student Parliament in text form (e.g. by e-mail). Each member of the Student Parliament belongs to at least one committee. The chair of the Student Parliament is exempt from this obligation.
- (4) A committee elects a chairperson and his/her deputy from among its members; these must be notified to the Student Parliament. They can be dismissed by the student parliament with an absolute majority in a secret ballot, giving reasons.
- (5) The Student Parliament decides on the competence of the committees and can transfer decision-making powers to the committees with a majority of two thirds of its members. Excluded from this are resolutions in the sense of §§ 12 para. 2 and 12a para. 1.
- (6) Each committee discusses proposals from among its members and submissions assigned to it. The student parliament has to consider its recommendation and document its opinion.
- (7) The rules of procedure of the Student Parliament shall apply mutatis mutandis to committees unless they have their own rules of procedure. If the committees adopt their own rules of procedure, these shall be submitted to the Student Parliament for information and announced in accordance with § 46 Paragraph 1.
- (8) The meetings of the committees are generally open to the public; § 6 applies accordingly.

#### § 15a - Finance Committee

(1) The Student Parliament appoints a Finance Committee from its members and their deputy members. The Finance Committee shall consist of five to ten committee members in accordance with a resolution to be passed by the Student Parliament in its constituent meeting. If the Student Parliament fails to pass a resolution on the number of committee members at its constituent meeting, the Finance Committee shall consist of six committee members.

- (2) The lists and individual candidates delegate the members to the Finance Committee one after the other in the order of the total votes in the election results for the lists and individual candidates represented in the Student Parliament. The right to appoint persons to the Finance Committee can be withdrawn. If all lists and individual candidates have made use of their right of access to the committee, the order of precedence starts from the beginning. This will be done until the Finance Committee is complete. The members of the committee are not voted on in the student parliament.
- (3) Lists and individual candidates who were unable to send a member to the Finance Committee in accordance with Paragraph 2 have the right to participate in the meetings of the Finance Committee in an advisory capacity through a member or deputy member.
- (4) The tasks of the Finance Committee are to supervise the decisions of the Student Parliament on the budget and business plan and the proper execution of the budget.
- (5) A de-selection from the Finance Committee is possible by secret ballot with an absolute majority of the Student Parliament, if the respective member or deputy member of the Finance Committee does not fulfil his/her duties in the committee.
- (6) If a committee member is unable to attend a meeting, They can assign another member of his/her own list represented in the Student Parliament to represent him/her. An individual candidate can instruct a member or deputy member of the Student Parliament to represent him/her if They is unable to attend. The substitution is not bound by instructions.

# § 16 - Working groups

The Student Parliament has the possibility to set up working groups for special topics, in which every member of the student body can participate. Further details are regulated by the rules of procedure of the student parliament.

## **SECTION III - The General Student Committee**

## § 17 - Composition of the General Student Committee

- (1) The General Student Committee consists of a spokesperson collective, the financial officer, the personnel officer and at least three other officers. The individual members of the spokesperson collective are called AStA spokespersons.
- (2) The spokesperson collective, the financial officer and the personnel officer are entitled to a

The amount of the expense allowance is subject to the approval of the student parliament. The amount of the expense allowance requires the approval of the student parliament. The student parliament decides on the amount of the expense allowance with an absolute majority. All other advisors carry out their work on an honorary basis.

- (3) The resignation of an elected member and an elected deputy member of the General Student Committee must be declared to the Chair of the Student Parliament in text form (e.g. by e-mail).
- (4) The spokesperson collective has the following areas of responsibility, which are to be divided within the spokesperson collective. The division is to be communicated to the student parliament:
  - 1. Administration of the semester ticket,
  - 2. Personnel Matters,
  - 3. Financial matters, within the scope of the tasks of the General Student Committee,
  - 4. Further development of studies and teaching,
  - 5. Networking and collaboration with, and support of, especially student members of academic committees,
  - 6. Support of the departmental group representations and student councils as well as networking and cooperation with them, and
  - 7. the individual focal points of the work of the Student\*innenparlament of the respective term of office.
  - 8. The spokesperson collective can set its own priorities in addition to the areas of responsibility according to paragraph 4.
  - 9. The Finance Officer is responsible for financial matters; Paragraph 4, Section 3 applies accordingly. Further details are regulated by the Financial Regulations and the Rules of Procedure of the General Student Committee.

#### § 18 - Tasks of the General Student Committee

- (1) The General Student Committee is the executive body of the student body and represents its interests. Within the scope of § 12a para. 2, the General Student Committee also has the task of electing persons to bodies, institutions or associations outside the student body.
- (2) The General Student Committee promotes cultural, social and (university) political life at Leuphana University Lüneburg through the work of its departments and service enterprises.
- (3) The General Student Committee implements the resolutions of the Student Parliament and is accountable to it and bound by the business plan. The accountability report of the General Student Committee is to be adopted at the latest at its last meeting and submitted to the Student Parliament immediately for discharge.
- (4) The General Student Committee shall adopt its own rules of procedure.
- (5) The General Student Committee conducts the current business on its own responsibility. The decisions are to be recorded in minutes and published publicly at the university. Further details are regulated by the rules of procedure of the General Student Committee.
- (6) The General Student Committee represents the student body in and out of court. Legal declarations by which the student body is to be obligated, require the

Written form. They must be signed by at least two elected members of the General Student Committee.

- including at least one member of the spokesperson's collective unless the financial regulations provide otherwise.
- (7) The General Student Committee represents the minor subjects without an assigned major subject and the interdisciplinary offer in the sense of a subject group representation according to § 24 of these statutes.
- (8) The General Student Committee can offer services for the student body. If a service cannot be provided by the elected members of the General Student Committee, a resolution can be passed at a meeting of the General Student Committee to apply to the Student Parliament for the establishment of a service company. The Student Parliament decides on this application with an absolute majority. Further details are regulated by the financial regulations.

## § 19 - Establishment of AStA departments

- (1) The AStA departments are set up by the student parliament. It decides on the name and the tasks of the departments and elects one officer per department.
- (2) Each member of the student body can apply to the student parliament to establish an AStA council with a speaker. The student parliament decides on the establishment with an absolute majority.
- (3) The dissolution of an AStA department is to be decided by the student parliament with a majority of two thirds of the members.
- (4) When setting up a new AStA department, the student parliament decides on a budget with an absolute majority, which may have to be taken into account in an addendum to the business plan.

## § 20 - Election of the General Student Committee

- (1) Immediately after the constitution of the Student Parliament in the respective summer semester, it elects the AStA spokespersons, the Personnel Officer and the other officers according to § 16 Paragraph 1 in a secret ballot with an absolute majority. The Finance Officer is excluded from sentence 1.
- (2) If the elections to the bodies to be directly elected are postponed in accordance with § 7 Para. 3, the student parliament elects the AStA spokespersons, the personnel officer and the other officers in accordance with § 16 Para. 1, as a rule by secret ballot with an absolute majority. The finance officer is excluded from sentence 1.
- (3) At the beginning of each financial year, the Student Parliament elects the Finance Officer by secret ballot with an absolute majority.
- (4) The election of the AStA speaker, the personnel officer and the finance officer is to be announced at least two weeks before the respective election, stating the term of office. At the latest one week before the election of the positions mentioned in sentence 1, the chairperson of the student parliament shall invite the respective offices to a public meeting at the university, at which the tasks in particular will be presented.
- (5) At the request of the advisor, the Student Parliament elects up to two representatives for the

- Speaker. In the absence of the officer, these representatives shall perform his/her tasks, rights and duties. More details on sentence 2 are regulated by the rules of procedure of the General Student Committee.
- (6) The spokesperson collective consists of three or four people. The student parliament determines the number of AStA spokespersons with an absolute majority.
- (7) If the speakers' collective consists of three persons, one person must be of non-male gender. If the speakers' collective consists of four persons, two persons must be of non-male gender. With a majority of two thirds of the members present, but at least with a majority of the members of the Student Parliament, the regulation according to sentences 1 or 2 can be cancelled.

# § Section 21 - Term of Office, Dismissal and Representation Regulations

- (1) The term of office of the members of the General Student Committee, with the exception of the Financial Officer, ends when the new General Student Committee convenes. The term of office of the Financial Officer ends with the conclusion of the budget and financial year.
- (2) Individual elected members as well as elected deputy members of the General Student Committee can be dismissed at any time by the Student Parliament with a majority of two thirds of the members in a secret ballot. Reasons must be given for this decision.
- (3) Individual members of the General Student Committee leave office prematurely.
  - 1. by resignation,
  - 2. by deselection on the basis of a resolution of the student parliament,
  - 3. through exmatriculation or
  - 4. by death.
- (4) If individual members of the General Student Committee resign from office in accordance with Paragraph 3, the Student Parliament must re-elect the vacant positions at its next meeting; § 19 shall apply accordingly.
- (5) In the event of a resignation, the spokesperson collective, the finance officer and the personnel officer shall remain in office on a provisional basis until a new election is held in accordance with Paragraph 4; further officers shall only remain in office if requested to do so by the student parliament.
- (6) If no member of the speaker's collective is in office according to paragraph 3 clauses 2 to 4, decisions are made by the remaining members of the General Student Committee until a new election is held according to paragraph 4. The invitation to meetings according to this paragraph is made by the Finance and Personnel Officer. Further details are regulated by the rules of procedure of the General Student Committee.

#### § 22 - Autonomous units

(1) The autonomous units have the task of representing the interests of students who belong to minorities or structurally or institutionally discriminated groups, or groups with specific needs, and to advocate for the dismantling of structural barriers and to inform the other members of the student body about the interests of the represented groups. In doing so, they can make contact with The Commission should maintain close links with other organisations with similar missions and, where appropriate, with organisations involved in anti-discrimination, civic education and the protection of the rights of the groups concerned.

- (2) The autonomous units are independent of all other organs of the student body in the performance of their tasks and are not subject to directives. This does not apply to the control of the legality of expenditures.
- (3) The autonomous units must convene a general meeting of the student body members they represent at least once a year during the lecture period. In the context of this general assembly, the members of the autonomous units give an account of their activities to the student body. At these general assemblies, the respective officers are elected in a free and secret ballot. There is one speaker and up to two deputy speakers. The person who receives more yes votes than no votes is elected. The work of the department does not have to be distributed exclusively among the elected representatives. The rules of procedure of the student parliament apply accordingly to the general assemblies.
- (4) The speaker and the deputy speakers of the autonomous units can be dismissed by the student parliament with a reason with a majority of two thirds of the members in a secret ballot. As a result, a plenary meeting of the respective represented group is to be convened in order to elect new speakers.
- (5) The term of office corresponds to the term of office of the remaining General Student Committee.
- (6) The Student Parliament decides on the establishment of autonomous units upon a justified motion by absolute majority. If the student parliament does not set a date for the first plenary meeting when establishing an autonomous unit, the chair of the student parliament decides on the date. The first plenary assembly must take place within six months of the decision to establish the unit. At the latest two weeks before the first plenary meeting of an established autonomous unit, the chair of the student parliament must issue an invitation.
- (7) The student parliament decides on the name of the autonomous unit on the recommendation of the representative or a plenary assembly.
- (8) The dissolution of an autonomous unit is to be decided by the student parliament with a majority of two thirds of the members.
- (9) The student parliament decides which members of the student body are entitled to vote at the general assemblies. In doing so, the privacy of structurally discriminated groups in particular must be respected.
- (10) The speakers of the autonomous units are entitled to vote in the meetings of the General Student Committee in the same way as the other speakers of the General Student Committee. However, the presence or absence of the speakers of autonomous units has no influence on the quorum of these meetings of the General Student Committee. Further details are regulated by the rules of procedure of the General Student Committee.

## SECTION IV - Section Groups, Section Representatives and Section Councils

#### § 23 - General

- (1) All students of a Bachelor's and Master's degree programme (including those who are graduating), all students in distance learning
  - The students of the doctoral programmes, online, continuing education or part-time study subjects as well as all students of the doctoral programmes as a whole form a subject group.
- (2) Refugees in the university's study and guest student programmes have the opportunity to elect representation across all programmes.

## § 24 - Composition of the Section Representatives and Section Councils

- (1) The election of the representatives of the departments is regulated by the election regulations of the student body of the University of Lüneburg according to § 20 Abs. 2 Satz 2 NHG.
- (2) The section representatives shall consist of a minimum of two and a maximum of five members.
- (3) In order to strengthen student commitment, the departmental group representations can join together to form departmental councils which represent the students of the various merged degree programmes. The existence of the subject groups belonging to them together with the subject group representation is not affected by this. The formation of student groups requires the approval of the student parliament. Subject groups are members of the student body until a decision is made by the subject group representation to withdraw from the student body. Student representative bodies can make decisions on behalf of their affiliated student group representatives, provided that the respective student group representatives do not make a decision of their own.
- (4) The resignation of a member or deputy member of a departmental representation must be declared in text form to the Chair of the Student Parliament.

## § Section 25 - Tasks of the Section Representatives

- (1) The departmental representatives and departmental councils work together with the student members of the respective faculty councils in their work and deal with departmental issues. In particular, they work towards ensuring the quality and quantity of the teaching offered, without themselves offering basic teaching. In addition, they can exercise a (higher education) political mandate in the sense of § 20 para. 1 sentence 6 NHG.
- (2) Student representative bodies according to § 23 Para. 3 shall adopt their own statutes, which shall in particular regulate their composition and tasks. The rules of procedure of the Student Parliament shall apply mutatis mutandis to departmental group representations and student councils, provided they do not issue their own rules of procedure. If a departmental group representative body or departmental student body issues its own rules of procedure, these shall be submitted to the Student Parliament for information and announced in accordance with § 46 Paragraph 1.

In order to carry out their tasks, departmental representatives are entitled to funds from the general budget of the student body. If subject group representatives have joined together to form a student council in accordance with

§ 23 Para. 3, the student council administers the funds in accordance with Sentence 1. The student parliament decides the Budget. Further details are regulated by the financial regulations of the student body.

§ 26- (deleted)

§ 27 - (deleted)

# § 28 - Plenary session

- (1) Section representatives may convene plenary meetings at the degree program level. Furthermore, these are
  - 1. upon written request of 10% of the students of the department,
  - 2. by decision of the student parliament or
  - 3. by decision of the General Student Committee.
- (2) The task of the general assembly is to discuss all matters concerning the students of the department. The departmental representatives give an account of their conduct of office before the full course meeting.
- (3) The general student assembly can make recommendations to the student parliament, the general student committee, the subject group representation, the council of the subject group representations and to the organs of the university (e.g. senate, presidium, foundation council, faculty council, dean's office) with the majority of the present students of the subject group. These recommendations must be the subject of a debate in the relevant student body at the next meeting or must be answered.
- (4) The section representative prepares the meeting and chairs it. If the general meeting of the degree programme is convened in accordance with Paragraph 1 Clause 2 or 3, it can be chaired by a member of the relevant body. The rules of procedure of the Student Parliament shall apply mutatis mutandis to the general meetings of the degree programmes.

#### § 29 - Public relations

- (1) The departmental representatives regularly inform the department about their activities and about university policy issues relevant to the department. This task can also be carried out by student representatives.
- (3) This is done in particular at study programme plenary meetings, on a website, through notices or through an e-mail distribution list

## SECTION V - Council of Section Representatives (FGV Council)

# § Section 30 - Composition of the Council of Section Representatives

- (1) Each elected and provisional section representative sends one member of his or her section or division to the Council of Section Representatives.
- (2) The section representation shall be entitled to nominate sufficient persons to represent the mandate of the delegated member in the event that They is prevented from attending; paragraph 1 shall apply mutatis mutandis.
- (3) The General Student Committee and the Student Parliament each delegate one person as an advisory member.
- (4) Further advisory members may be appointed. Further details are regulated by the rules of procedure of the Council of Section Representatives.

## § 31 - Distribution of votes

- (1) Each section representative receives one vote
- (2) If a section representative is unable to attend a meeting of the Council of Section Representatives, he or she may transfer his or her vote to another section representative; section 29(1) and (2) shall apply mutatis mutandis. A maximum of two further votes may be transferred to section representatives.

#### § 32 - Quorum

- (1) The Council of Section Representatives shall constitute a quorum if half of the votes of all Section Representatives are represented in accordance with Article 29(1); Article 29(2) shall apply mutatis mutandis.
- (2) If it is established that no quorum is present, a meeting may be convened within two weeks, which shall constitute a quorum if one quarter (1/4) of the votes of all section representatives pursuant to § 29 subsection 1 are represented; § 29 subsection 2 shall apply mutatis mutandis.

## § 33 - Chairmanship, election of the chairmanship and its duties

- (1) The Council of Division Representatives shall elect a chair within the first two months after the beginning of the winter semester. The term of office of the individual members of the chair is one year.
- (2) For more than one person
  - 1. these are supposed to be of different sexes,
  - 2. they should belong to different faculties.
- (3) The Chair may resign from office by
  - 1. Resignation,
  - 2. Voting out,
  - 3. de-registration or
  - 4. Death.
- (4) If the entire Chair no longer exercises his office, the advisory members pursuant to § 29 para. 3 shall perform his duties until the election of a new Chair. The election shall be held without delay at the next meeting of the

- Council of the Section Representatives.
- (5) The chairperson of the council of the departmental representatives may be entitled to an expense allowance commensurate with the amount of work involved. The student parliament decides on the granting and the amount of the expense allowance with an absolute majority.
- (6) The Presidency shall organise and convene the meetings.
- (7) Further details shall be set out in the rules of procedure of the Council of Section Representatives.

## § 34 - Tasks of the Council of Section Representatives

- (1) The Council of Section Representatives shall be consulted on all matters concerning the Section Representatives, unless the decision is already reserved for another body under these Statutes.
- (2) The Council of Section Representatives may invite to joint meetings with the Student Parliament and the General Student Committee.
- (3) The Council of Section Representatives can introduce motions to the Student Parliament.

# § 35 - Competences vis-à-vis the students' parliament

- (1) A resolution of the student parliament can only be objected to within six weeks. If an objection is made, the council of the departmental group representations must submit an amendment to this resolution within the deadline to the student parliament for consultation and renewed resolution. An objection has a suspensive effect.
- (2) Only resolutions directly affecting the work of the section representatives may be objected to. § Section 12 (2) remains unaffected.
- (3) The council of the subject group representations has the possibility to add an increase of the required majority to the objection according to paragraph 1, with which the student parliament has to decide again. The following increases of the majorities are possible:
  - 1. a majority of all members of the student parliament or
  - 2. a majority of two thirds of the members of the student parliament.
- (4) By decision of the Council of Section Representatives, it shall also be possible to take the majority decisions referred to in paragraph 3 with members present only.
- (5) If the majority is to be increased, the council of the section representations must also pass this resolution with the respective majority according to paragraph 3 or 4, so that this majority is binding for the renewed resolution of the student parliament.
- (6) The chairperson of the Student Parliament shall immediately inform the chairperson of the Council of Section Representatives of the decisions of the Student Parliament.

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## § 36 - Rules of Procedure of the Council of Section Representatives

The council of the departmental representatives shall adopt rules of procedure by simple majority, which shall concretized section V and regulate working methods. These rules of procedure are to be presented to the student parliament for information.

# **SECTION VI - The Assembly**

# § 37 - Tasks and rights of the General Assembly

- (1) The General Assembly serves to prepare decision-making processes of importance to the entire student body, to inform the entire student body, and to fulfill the tasks listed in these bylaws.
- (2) The members of the student body are entitled to make motions and to vote.
- (3) The General Assembly has the right to submit motions to the Student Parliament for resolution with a simple majority. These motions must be the subject of a debate at the next meeting of the Student Parliament.
- (4) The invitation to the plenary meeting must be sent at least three working days before it is held. The invitation shall contain a proposal for the agenda.
- (5) The General Assembly passes its resolutions with a simple majority of the students present.
- (6) The resolutions of the plenary assembly are to be recorded in writing and made public at the university.

## § 38 - Convening and management

- (1) The General Assembly must be convened:
  - 1. by decision of the student parliament,
  - 2. by decision of the General Student Committee,
  - 3. by decision of a specialized section representative,
  - 4. by decision of the Council of Section Representatives,
  - by decision of the student election committee,
  - 6. at the request of at least three hundredths (3/100) of the members of the student body, or
  - 7. by decision of a plenary meeting,
  - 8. If a ballot is to be held in accordance with § 39.
- (2) The General Assembly is usually chaired by the Chair or a member of the Student Parliament or by an AStA spokesperson. It can also be chaired by a member of the student body to be elected in the assembly.
- (3) A plenary meeting decided according to para. 1 subpara. 1, 2, 3, 4, 7 or 8 must take place at the latest ten working days (10) after its decision, unless explicitly stated otherwise. After a call for a plenary session has been made in accordance with paragraph 1, point 5, this must take place no later than ten working days (10) after receipt by the Chair of the Student Parliament.

#### SECTION VII - The ballot

#### § 39 - The ballot

The result of the ballot is binding for all bodies according to § 5 paragraph 2 and the entire student body if 20% of the student body has participated in the ballot by voting.

## § 40 - Implementing rules

- (1) The question to be decided by ballot must be formulated in such a way that the question to be voted on is unambiguous. The question must be answered with "yes" or "no" or contain several clearly distinguishable alternatives.
- (2) At the latest five working days, if not otherwise included in the resolution according to § 39, after a ballot has been decided or requested according to § 39, the ballot must be called. The call must contain:
  - 1. the subject of the ballot in the wording as it appears on the ballot paper,
  - 2. Place and time for voting,
  - 3. Place and time of the informative plenary meeting.
- (3) The voting period, which comprises at least three working days, begins at the latest ten working days after the resolution or application in accordance with § 39. The voting period may not lie in the lecture-free period. The call for a ballot must remain posted until the end of the voting period. The call for a ballot must be made at least five working days before the start of the ballot.
- (4) If the deadlines according to paragraphs 2 and 3 cannot be met during the lecture period in the current semester, the call for a ballot according to paragraph 2 will be made at the beginning of the lecture period of the following semester. The deadlines according to paragraph 3 change accordingly.
- (5) In the case of two voting alternatives, a simple majority shall decide. If there are more than two alternatives to choose from, voting shall take place by means of a preferential voting system in accordance with the "Single Transferable Vote". Those entitled to vote may assign a preference to each alternative. The alternative that remains the only one after the votes have been counted shall be deemed elected.
- (6) The Student Parliament, the Student Election Committee and the General Student Committee are responsible for conducting the ballot. They can appoint assistants to carry out the ballot. All students who are enrolled at Leuphana University Lüneburg at the beginning of the voting are entitled to vote.
- (7) Every person entitled to vote can appeal against the procedure and result of the ballot to the chair of the student parliament. For the form and deadline of the objection, the student election regulations apply accordingly. The student parliament decides on the objection at its next meeting.
- (8) The costs of the ballot are borne by the student body.

# § 42 - Implementation of binding resolutions of the ballot by urgent decision

- (1) If a change of the contribution order is necessary due to a binding result of a ballot according to the rules of the general assembly, the members are entitled to vote on the change.
  - §39 is necessary, the chair of the student parliament can make the change by emergency decision with the approval of the financial officer.
- (2) An emergency decision shall be admissible only if
  - 1. the student parliament is not in a position to decide on the contribution regulations in due time and
  - 2. a non-decision on the contribution rules would cause financial damage to the student body.
  - 3. If the chair of the Student Parliament no longer holds office, this competence is transferred to the speaker collective of the General Student Committee. If the Speaker's Collective of the General Student Committee no longer holds office, these competences are transferred to the Financial Officer of the General Student Committee in consultation with the University Management.
  - 4. The implementation of a binding ballot result by urgent decision must be published immediately.

# § 43 - Cancellation and Procedure of Resolutions of the General Meeting of Shareholders

Resolutions by ballot according to § 38 lose their binding force if

- 1. a new ballot brings about a different decision,
- 2. the student parliament passes a different resolution with a majority of two thirds of the members in two consecutive meetings, or
- 3. the student parliament passes a different resolution after 36 months.

## SECTION VIII - The Financial Management of the Student Body

#### § 44- Own assets

The student body has its own assets. The organs of the student body dispose of the assets in accordance with the financial regulations and the business plan. The student body shall issue special regulations on reimbursement and allocation in the financial regulations in order to give priority to ecologically sustainable procurement.

#### § 45 - Collection of contributions

- (1) In order to fulfil the tasks of the student body, contributions are levied from the members of the student body in accordance with the contribution regulations.
- (2) The contribution rules are decided by the student parliament.
- (3) Measures of the student body which may oblige the student body to make expenditures in future financial years are only permissible if the student parliament has agreed in advance with the

majority required. This does not apply to obligations within the framework of the current administration which, by their nature, recur regularly and are small in financial scope. Further details are set out in the Financial Regulations.

# § 46 - Business plan

The Student Parliament discusses and decides on the business plan with the majority of its members. The structure of the budget is regulated by the financial regulations. The business plan is to be made public at the university.

## **SECTION IX - Final provisions**

## § 47 - Publication

- (1) Announcements are made by publishing them on a website of the student body. In the event of supply problems or other special circumstances, announcements will be made by posting on a notice board.
- (2) In the case of regulations and statutes that the Student Parliament adopts or amends, an announcement is made in the official bulletin of Leuphana University Lüneburg. This also applies to the rules of procedure of the General Student Committee.

#### § 48 - Data protection

- (1) The student body acknowledges its responsibility for the careful handling of personal data within the framework of its legal mandate according to § 20 para. 1 NHG and regulates the implementation and application of higher-ranking law, in particular the EU Data Protection Regulation (DSGVO) and the Lower Saxony Data Protection Act (NDSG), in the respective legal provisions. A general supplementary regulation according to § 12 para. 2 point 7 can also be decided by the student parliament.
- (2) Within the framework of its self-administration according to § 3 BDSG and § 3 NDSG, the student body processes personal data of the members according to § 20 para. 1 sentence 2 NHG, the office holders provided for in the legal regulations of the student body, the employees of the student body as well as of third parties. The spokespersons of the AStA are responsible for the processing according to Art. 24 DSGVO.
- (3) The student body appoints a data protection officer in accordance with Art. 37 Para. 1 lit a) DSGVO in conjunction with § 58 NDSG. § 58 NDSG. The data protection officer reports directly to the spokespersons of the AStA and can, if necessary, address the student parliament directly in accordance with § 6 para. 3 sentence 2 BDSG.

# § 49 - Amendment of the Articles of Association

- (1) Amendments to the statutes are passed with a majority of two thirds of the members of the Student Parliament. They come into force with the public announcement of the university.
- (2) If changes are necessary due to new regulations regarding the external appearance, these are to be implemented promptly and without delay. Until then, existing terms can be used on stationery, in logos, etc.

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be used.

# § 50 - Final provisions

- (1) The chair of the student parliament decides on the interpretation of these statutes. If at least five members of the Student Parliament or 25 members of the student body object to the interpretation according to sentence 1, the Student Parliament decides. A concretization of the statutes should be made on the basis of an objection. If the constitution is interpreted by the chair of the student parliament outside a meeting of the student parliament, the student parliament must be informed at the latest at the next ordinary meeting.
- (2) The chair of the Student Parliament decides on the interpretation of further regulations and guidelines in accordance with § 12 Paragraph 2 Clauses 4 to 8, unless otherwise stipulated in the respective regulation or guideline. If at least five members of the Student Parliament or 25 members of the student body object to the interpretation according to sentence 1, the Student Parliament shall decide. A concretization of the regulations or guidelines should be made on the basis of an objection. If the regulations or guidelines are interpreted by the responsible body outside of a meeting of a body or committee, the Student Parliament must be informed at the latest at the next regular meeting.

## § 51 - Entry into force

The Statutes shall enter into force on the day following their publication in the Official Gazette of the University of Lüneburg.

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